

Position: Partnerships and Development Intern

Duration: 10 weeks

Schedule: 40 hours/week

Location: Boston, MA

Reports to: VP Innovation & Partnerships

Start Date: Late May/Early June

Position Overview

NECEC is seeking support for a strategic planning effort to evaluate and define several key partnerships with clean energy industry and academic leaders. This effort includes interviews with existing and potential partners to investigate alignment of priorities. It will consider exploring models for industry - academic collaboration to accelerate cleantech innovation, as well as to conduct research, analysis, publication and communications on lessons learned on clean energy policy models, market development, economic cost-benefits, innovation strategies, and other aspects related to development of a regional clean energy economy.

Responsibilities:

Support the development and definition of a several key industry-academic and innovation partnerships, including

- Project management
- Evaluation of current partnerships
- Map value exchange between partners
- Research best practice network management
- Research best practice partner agreements
- Drafting partner agreements
- Research potential partners
- Preparing internal meetings
- Other tasks as assigned by the VP Innovation & Partnerships

Qualifications:

- Current graduate student pursuing an MBA with interest, exposure and ideally experience in clean technology, innovation projects, strategic planning, stakeholder analysis and industry partnerships.
- Very strong writing, verbal communication skills in English are required.
- Proficiency in Word, Excel and PowerPoint, and Google Apps required
- Professional experience assisting with and/or developing business partnerships a plus.
- Previous experience working at or with clean energy businesses
- Strong independent business researcher, with an ability to conduct both primary and

secondary research

- Critical thinker with the ability to synthesize information, ask insightful questions, and identify research trends
- Ability to juggle multiple priorities and to work on cross-functional teams.
- Ability to work independently with strong time-management skills.
- Dedication to improvement and problem-solving.
- A performance-driven personality with an eye for quality and detail.
- Well-organized and detail oriented
- Enthusiasm for NECEC's mission
- Must meet the eligibility of the Massachusetts Clean Energy Center's Internship Program

To apply, please submit a resume and cover letter, writing sample and two references, addressed to Alistair Pim, VP Innovation & Partnerships, apim@necec.org with the subject line "Application for Partnerships & Development Internship."

About NECEC (Northeast Clean Energy Council & NECEC Institute) is the premier voice of businesses building a world-class clean energy hub in the Northeast, helping clean energy companies start, scale and succeed with our unique business, innovation and policy leadership. NECEC includes the Northeast Clean Energy Council (a nonprofit business member organization), and NECEC Institute (a nonprofit focused on industry research, innovation, policy development and communications initiatives). NECEC brings together business leaders and key stakeholders to engage in influential policy discussions and business initiatives while building connections that propel the clean energy industry forward.